

POLICY FOR PUBLIC TO BE ADDED TO AGENDA

State of Wisconsin
Village of Hixton
Jackson County

Purpose:

For the Village Board of the Village of Hixton, Jackson County, Wisconsin, to remain compliant with the open meetings law the following policy will be effective immediately.

The open meetings law applies to every "meeting" of a "governmental body." The terms "meeting" and "governmental body" are defined in Wis. Stat. § 19.82(1) and (2).

Requirements:

For a member of the general public to be added to the agenda for a monthly board meeting the following criteria must be completed:


- A. Request must be in writing
- B. Request must include the requesting person's name, address, and telephone number
- C. Request must be signed and dated
- D. Request must be specific in reason to be on agenda (if request is not specific enough, this may result in a denial to be added to the agenda)

Adopted this 20th day of August, 2018.



James Gilles, Village President

Attest:



Becky Frederick, Village Clerk